



WILLIAM S. SPEARS
School of Business
Master of Business Administration

Application
Professional MBA Program

Please choose venue: **Stillwater** **Tulsa** **Distance**
 Semester and Year you are applying for: **Fall** _____ **Spring** _____

Personal Information

Name (Last Name)	(First Name)	(Middle Initial)
Home Address: Number & Street	City	State
() _____ Home Telephone	() _____ Office Telephone	Zip
Cell/Mobile Telephone	Office Fax	
E-mail address <i>(must provide email address as it is used for the majority of our correspondence with applicants and admitted students.)</i>		

Optional Information

Providing this information is voluntary. The information you choose to provide will be used in a nondiscriminatory manner, consistent with applicable civil rights laws, solely for required reporting under federal and/or state laws.

Gender Male Female **Date of Birth:** ____/____/____

Ethnic Background (Please choose one)

- | | |
|--------------------------------------|--------------------------------|
| African-American/Black, Non-Hispanic | Native-American/Alaskan Native |
| Asian-American/Pacific Islander | White, Non-Hispanic |
| Hispanic | Choose not to say |
| Other _____ | |

International Applicants Only: Country of Citizenship _____

Educational Background

Please use additional pages if necessary.

Undergraduate College or University		
Major	Degree Received	Year
Graduate University		
Major	Degree Received	Year
Professional Designations		Year
Nondegree Programs/Courses		Year

Current Employment Status

Parent Company or Organization _____

Number & Street _____

City _____

State _____

Zip _____

Title or Position _____

Total Years with This Company _____

Total Years of Management Experience _____

Immediate Supervisor's Name & Title _____

Current annual base salary, including bonus (*please complete for statistical purposes only*) _____

Letters of Recommendation

Applicants must submit 3 letters of recommendation. One letter of recommendation must be from an immediate or previous supervisor outlining your job responsibilities.

GMAT Test Information

GMAT Test Date: _____ Total Score _____ Anticipated Test Date (if not previously taken) _____

Essays

On separate sheets, please respond to the following:

1. Personal Statement (1 page, single-spaced)

What do you expect to accomplish through the OSU Professional MBA Program? What learning experiences do you expect, and how will you apply them to your professional career? What are your personal reasons for wanting to undertake this program of study?

2. Statement of Job Responsibility (1 page, single-spaced)

Describe your organization.

Please give an accurate description of your position. What is your scope of responsibility? To what position do you report? What is the scope and size of your profit-and-loss responsibility? What are your management responsibilities?

To provide a more comprehensive look at your managerial experience, you may include information about your previous position(s) if applicable.

I certify that all statements made in this application for admission to the Professional MBA Program at the William S. Spears School of Business are correct to the best of my knowledge. I realize that all documents submitted in support of this application become the property of OSU. I understand and agree that any misrepresentation or omission of facts in my application will justify the denial of admission or the cancellation of admission.

Signature of Applicant _____

Date _____

Mail Applications to :

<u>Stillwater Campus</u>	or	<u>OSU-Tulsa Campus</u>
MBA Program Office		Graduate Student Services Center
Oklahoma State University		700 N. Greenwood Ave.
102 Gundersen		Tulsa, OK 74106
Stillwater, OK 74078-4022		USA
USA		