SOFTWARE/DATABASE PROPOSAL FORM

Proposal submitted by: ________________________________
Software name: __________________________________________

Explain what the software/database does and how it will impact its users: ________________________________
___________________________________________________________________________________________

Is the product currently available elsewhere in the University? _____ Yes   _____ No
If yes, provide specifics. ________________________________________________________________
___________________________________________________________________________________________

Is there a similar product, in terms of functionality, available elsewhere in the University?
   _____ Yes   _____ No
If no, then provide known vendor information. _____________________________________________
___________________________________________________________________________________________

If yes, explain why the requested product is “better.” ________________________________
___________________________________________________________________________________________

Intended users: ________________________________
Intended use: _____ Teaching   _____ Research   _____ Both

Estimate number of people affected:

<table>
<thead>
<tr>
<th></th>
<th>0-5</th>
<th>6-10</th>
<th>11-15</th>
<th>16-20</th>
<th>20+</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Cost of the product

Initial cost: ________________________________

Annual maintenance: _____________________

Percent covered by CBA: __________

Percent covered by others: __________ Specify: ________________________________

Departmental recommendation: _____ Yes   _____ No

If more space is required, please attach additional pages.